



Cliff Park
ORMISTON ACADEMY

Facilities Bookings

Introduction

Thank-you for choosing Cliff Park Ormiston Academy. We are proud to offer the local community a range of facilities for hire at an affordable price.

Our multi-sports centre caters for a wide range of sports and activities whilst our main academy building offers both large spaces for clubs and activities and classrooms for training or meetings.

Our custom-built, carbon neutral Diner is our newest facility for hire and is a space we are very proud of.

Please read through this publication and give us a call, we would be happy to show you around and answer any questions you may have.



Chris Walsh
Lettings Manager

Cliff Park Ormiston Academy

Kennedy Avenue, Gorleston-on-Sea, Great Yarmouth Norfolk.
NR31 6TA

Tel: 07384118670

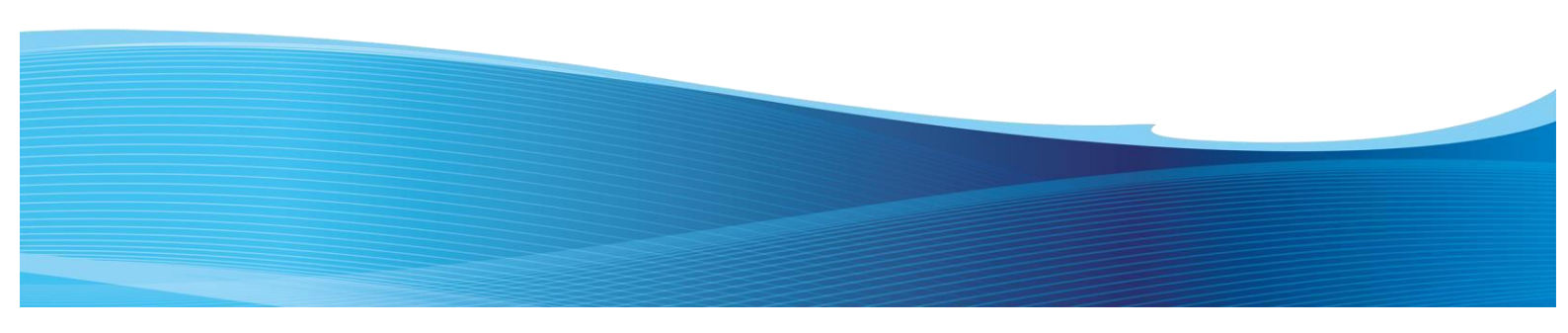
Email: cwalsh@cliffparkoa.co.uk

Hire Charges

Facility	Session length	Price
Astro Pitch - 1/3	1 hour	£25
	1 hour - 10-week block booking *	£22.50
Astro Pitch - Full Pitch	1 hour	£60
	1 hour - 10-week block booking *	£50
	Match charge	£60
Sports Hall - Full Hall	1 hour	£25
	1 hour - 10-week block booking *	22.50
Sports Hall - 1/2 Hall	1 hour	£15
Gymnasium	1 hour	15
	1 hour - 10-week block booking *	£13.50
Tennis Court	Per court per hour	£5
Main Hall	1 hour	£15
	1 hour - 10-week block booking *	£13.50
Drama Hall	1 hour	£10
Classroom	1 hour	£10

* 10-week block bookings are via invoice only Meeting rooms available on request

Please note: The Drama Studio and half Hall booking of the Sports Hall are currently unavailable.



Facilities



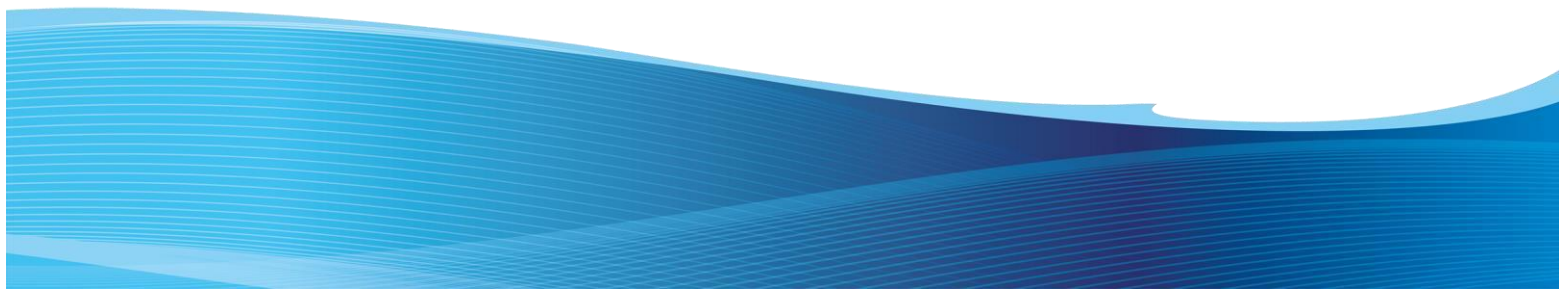
The Sports Hall



The Gym
14.2m X 18.4m



Vending machines are located in the foyer of the Sports Centre.





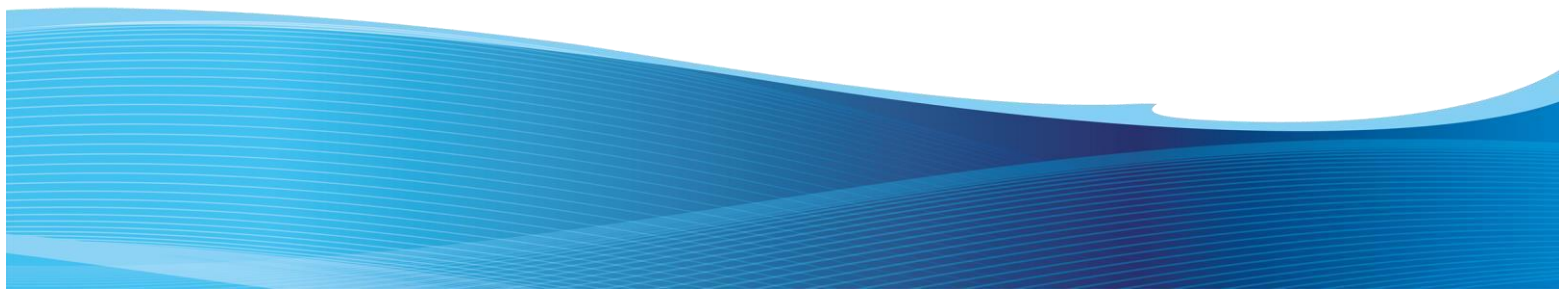
Tennis Courts



Main Hall
15m X 15m



Drama Studio
9.8m X 12m



Terms and Conditions

- The hirer must inform the academy of any fault, damage or other problems with the premises or equipment encountered during the letting.
- It is the hirer's responsibility to ensure that all those attending are made aware of the fact that they do so in all respects at their own risk.
- It is the responsibility of the hirer to make their own first aid arrangements, such as the provision of a first aid kit, and the provision of first aid training for supervising personnel, particularly in the case of sports lettings. There is no legal requirement for the academy to provide first aid facilities.
- Hall floors are used by children for physical education and no substance or tape is to be applied to floors to prepare them for dancing or any other activity. No footwear liable to damage floors may be worn in academy buildings. If activities involve outdoor use, participants should ensure footwear is cleaned before reentering the building.
- No food and drink is to be consumed within the sports hall, main hall, gymnasium, astro pitch or areas of physical activity. Food and drink may be consumed in other locations.
- Third parties shall only be permitted to share use of kitchens and/or equipment where agreed in advance with the Lettings Manager.
- No intoxicating liquors are permitted to be bought, sold or consumed on any part of the premises without the permission in writing of the Principal / Chair of Governors, whose written consent must also be obtained prior to seeking any Temporary Event notice for the sale of alcoholic liquor from the local Licensing Authority. All evidence of intoxicating liquor must be removed from the premises at the end of the letting.
- The whole of the academy premises, which includes the grounds, is a non-smoking area, and smoking is not permitted.
- Nothing shall be done on, or in relation to, the premises in contravention of the law relating to betting, gaming and lotteries, and the persons or organisations responsible for functions held in the premises shall ensure that the requirements of the relevant legislation are strictly observed.



- Hirers and organisers of events in the academy premises are responsible for ensuring that the noise level of their function does not interfere with the other activities within the building nor to cause inconvenience for the occupiers of nearby houses or property.
- The hirer must comply with the academy's arrangements for disposal of any rubbish or waste materials. This will be confirmed by the Lettings Manager based on requirements.
- Except in the case of trained guide dogs for the blind and hearing dogs for the deaf, animals shall not be permitted on the academy premises without written consent in advance by the Lettings Manager.

CHARGES AND CANCELLATIONS

The hirer acknowledges that the charges are as set out in the letting agreement, including any review arrangements specified. The letting may be cancelled, provided that in each circumstance at least 28 days' notice either way is given. It is the hirer's responsibility to notify people appropriately of any changes in dates or venues at least a week in advance.

The Governing Body will not accept any responsibility for any loss, or other expenses however incurred by the hirer, in the event of a cancellation by the Governing Body of the letting as a result of circumstances beyond its control (including, without prejudice to the generality of the same, industrial action by its employees, or others, oil shortage, failure of electricity/gas supply).

The decision of the Governing Body as to whether a letting should be cancelled shall be binding on the hirer.



Booking Form

Organisation Name/Individual: _____

Address: _____

_____ **Postcode:** _____

Telephone: DAY _____ EVENING _____

Email: _____

Facility Required

Facility	Tick
Tennis Court	
Main Hall	
Drama Hall	
Classroom	

Facility	Tick
Astro Pitch - 1/3	
Astro Pitch - Full Pitch	
Sports Hall - Full Hall	
Sports Hall - 1/2 Hall	
Gymnasium	

Booking Required: DAY _____ WEEKLY

DATE _____

Time Required: ARRIVE _____ DEPART _____

DECLARATION

I have read, understood and agree to adhere to the Terms and Conditions and accept that if they are not followed, then I may have my booking terminated.

Signed: _____

Date: _____

Please Note:

It must be made clear that any personal items that are brought onto the premises are the responsibility of that person. If these items are lost, stolen or damaged in any way then no claim can be made against Cliff Park Ormiston Academy. Any insurance claims are to be made against personal home/contents insurance.