



Student's Acceptance of the Cliff Park Ormiston Academy Policy regarding Acceptable Use of the Internet

Please complete and return this form to your ICT teacher

Pupils's agreement:

I have read and understand the academy rules for Responsible Internet Use. I will use the computer system and Internet in a responsible way and obey these rules at all times.

I understand that if I break these rules then I may not be allowed to use the Internet.

Pupil's signature _____ Date _____

Parent's/Guardian's acknowledgement:

I have read and understand the academy rules for responsible Internet use and give permission for my son/daughter to access the Internet. I understand that the academy will take all reasonable precautions to ensure that pupils cannot access inappropriate materials. I understand that the academy cannot be held responsible for the nature or content of materials accessed through the Internet. I understand that the academy is not liable for any damages arising from the use of Internet facilities.

Parent's/Guardian's signature _____ Date _____

Name of Pupil _____ Form _____

Parent's Consent for Web Publication of Work and Photographs

I agree that, if selected, my son/daughter's work may be published on the academy Web site. I also understand that photographs that include my son/daughter will be published only if they comply with the academy rules that photographs will not clearly identify individuals and that full names will not be used.

Parent's/Guardian's signature _____ Date _____

CLIFF PARK ORMISTON ACADEMY

The academy acknowledges the above signatures and therefore grants Internet access.

Signed _____ (Principal) Date _____



Academy ICT Rules

The academy has developed a set of guidelines for Internet use by pupils. These rules will be made available to pupils and kept under constant review. All members of staff are responsible for explaining the rules and their implications. All members of staff need to be aware of possible misuses and their responsibilities towards pupils.

The following rules apply to all pupils:

- I will ask permission before entering any web site, unless my teacher has already approved that site
- I will only use my own login and password, which I will keep secret
- I will not look at or delete other people's files
- I will not use USB drives etc. in school without teacher permission
- I will only e-mail people I know, or my teacher has approved
- The messages I send will be polite and sensible
- When sending an e-mail, I will not give my home address, phone number, or arrange to meet someone
- I will ask for permission before opening an e-mail or an e-mail attachment sent by someone I do not know
- I will not make personal use of the facility for non-academic purposes
- I will not use Internet chat
- If I see anything I am unhappy with, or I receive messages I do not like, I will tell a teacher immediately
- I know that the school may check my computer files and may monitor the Internet sites I visit
- I understand that if I deliberately break these rules, I could be stopped from using the Internet or computers.

Sanctions

1. Violations of the above rules will result in a temporary or permanent ban on Internet use.

2. Additional disciplinary action may be added in line with existing practice on inappropriate language or behaviour.
3. When applicable, police or local authorities may have to be involved.